

Job Description

Choir Director
Victorville United Methodist Church
15150 La Paz Drive
Victorville, CA 92395

GOALS:

- 1. To enhance and deepen the primary mission of our church through worship and music.**
- 2. To coordinate an inspiring and growing music ministry, incorporating a wide variety of tradition and contemporary music styles.**
- 3. To develop a program of leadership development in which 50 or more spiritually gifted persons are directly involved in ministries of music.**
- 4. To plan and implement the expansion of the music ministry to double its size during the next 3 to 5 years.**

Responsibilities:

A. Primary Function of Position: To rehearse the choir for its active participation and leadership role in the scheduled Sunday worship service and other services as required.

B. The choir director shall select all choral anthems to be sung by the choir. Music should be appropriate for use in the service and, if possible, follow the theme or the lessons appointed for the day.

C. Choir anthems shall be sung under the direction of the choir director at worship services weekly, unless other choirs, soloists or other arrangements have been made. The choir director shall also, upon request, arrange for choir member(s) participation in other portions of the service.

D. The director will be responsible for the choir's appearance, sound and delivery.

E. Choir shall rehearse weekly and at additional times as identified by special needs, with rehearsals conducted by the choir director.

F. Special programs are normally presented seasonally, especially Christmas and Easter.

G. The choir director shall purchase music and music supplies for the choir program. All expenditures shall be under the budgetary control of the appropriate committee.

I. The choir director shall perform the duties of the position in a cordial and cooperative manner with the Pastor, the Congregation Members and the choir.

J. The choir director shall give advice and assistance whenever requested by the Pastor.

K. Choir director shall attend Worship Committee meetings to facilitate communication and planning.

Terms of employment:

A. Expectations

1. The choir director will carry out the above expectations to the best of his/her ability.

2. Time of Service: The Choir Director performs his/her duties from ____date__ to ____ date ____.

3. Substitute directors for rehearsal or performance and their compensation will be the responsibility of the Choir Director.

4. The Choir Director will work under the supervisory authority of the pastor.

B. Remuneration

1. Victorville United Methodist Church will pay the monthly salary established by the SPRC upon employment.